

4.

**APPROVAL
OF
PREVIOUS
MEETING
MINUTES**



Corporation of the Municipality of Calvin

COMMITTEE OF THE WHOLE

Date: February 04, 2026

Time: 1:00 pm

1355 Peddlers Drive, Calvin, ON

Attendance: Mayor Gould, Councillors Grant, Latimer, Moreton; Staff: CAO D Maitland, Deputy Clerk T Araujo, Public Works Superintendent A Carr

Regrets: Councillor Manson

1. CALL TO ORDER

Resolution Number: CW2026-01

Moved By: Councillor Latimer

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT this February 04th, Committee of the Whole of meeting be called to order @ 1:00 p.m. by Mayor Gould who indicates that quorum has been achieved.

Result: Carried

2. APPROVAL OF AGENDA

Resolution Number: CW2026-02

Moved By: Councillor Grant

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT the Committee of the Whole for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Result: Carried

3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST - None

4. APPROVAL OF PREVIOUS MEETING MINUTES –

Resolution Number: CW2026-03

Moved By: Councillor Latimer

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Committee of the Whole meeting of December 19, 2025, be approved as presented and circulated.

Result: Carried

5. BUSINESS ARISING FROM PREVIOUS COMMITTEE OF THE WHOLE MEETINGS - None

6. NEW BUSINESS

6.1 Review of Landfill By-Law 2024-35

Resolution Number: CW2026-04

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

Now therefore be it resolved that Committee of the Whole reviewed and discussed a draft by-law presented by the Public Works Superintendent to repeal and replace by-law 2024-35, a by-law to establish and maintain a system for disposal of garbage and other refuse, and

FURTHER THAT Committee of the Whole Recommend that Council implements a clear bag policy effective June 1, 2026, with a transition period ending August 31, 2026. In the interim, staff will continue a public education program about the benefits of recycling vis a vis the landfill and its remaining useful life.

AND FURTHER THAT, staff is directed to bring a revised draft bylaw which considers committee of the whole discussion to a future meeting .

Result: Carried

6.2 Review of Use of Park Lands Within and to Regulate Parking on Lands Owned by the Municipality By-Law 2019-019

Resolution Number: CW2026-05

Moved By: Councillor

Seconded By: Councillor

Now therefore be it resolved that the Committee of the Whole received and discussed CAO Report CAO2026-10 Use of Park Lands Within and to Regulate Parking on Lands Owned by the Municipality and Further that it recommends to Council

THAT the Municipality continue the issuance of the parking permits for water access only properties at Smith Lake with a designated area for that purpose;

THAT the Municipality continue charging an annual parking fee of \$150.00 to water access only properties and to ensure the ability to collect the fee, that the fee be invoiced annually as a non-tax levy effective January 01, 2026;

THAT the Municipality maintain the one-vehicle-per-property limit, including direction on whether visitor or additional permits are permitted;

AND THAT Committee of a Whole recommend to Council the installation of signage identifying designated parking spaces for water access only permit holders;

FURTHERMORE that Smith Lake boat Launch and parking area are to be maintained on a year-round basis.

Result: Carried

6.3 Mayor's Information Report CRTC Part 1 Application

Resolution Number: CW2026-06

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT the Committee of the Whole received and discussed the Mayor's information report entitled "CRTC Part 1 Application along with a letter he submitted by email to the Secretary General on Jan 15, 2026 entitled Bell Part 1 Application for forbearance from the regulation of residential local exchange service in Calvin Township and surrounding area.

Result: Carried

ADJOURNMENT

Resolution Number: CW2025-07

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT the Committee of the Whole Meeting of February 04, 2026 be adjourned @ 3:12 p.m.

Result: Carried



Corporation of the Municipality of Calvin

COMMITTEE OF THE WHOLE

Date: March 30, 2026

Time: 5:00 pm

1355 Peddlers Drive, Calvin, ON

Attendance: Mayor Gould, Councillors Grant, Latimer, Moreton; Staff: CAO D Maitland,

KMPG: Chas

1. CALL TO ORDER

Resolution Number: CW2026-08

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT this March 30, 2026 Committee of the Whole of meeting be called to order @ 5:02 p.m. by Mayor Gould who indicates that quorum has been achieved.

Result: Carried

2. APPROVAL OF AGENDA

Resolution Number: CW2026-09

Moved By: Councillor Latimer

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT the Committee of the Whole for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Result: Carried

3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST - None

4. APPROVAL OF PREVIOUS MEETING MINUTES – n/a

5. BUSINESS ARISING FROM PREVIOUS COMMITTEE OF THE WHOLE MEETINGS – n/a

6. NEW BUSINESS

6.1 Strategic Plan Working Session

Resolution Number: CW2026-10

Moved By: Councillor Latimer

Seconded By: Councillor

Now therefore be it resolved that Committee of the Whole move into a working session for the purpose of developing a strategic plan.

Result: Carried

ADJOURNMENT

Resolution Number: CW2026-11

Moved By: Councillor Latimer

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT the Committee of the Whole Meeting of March 30, 2026 be adjourned @ 7:16 p.m.

Result: Carried

6.

NEW BUSINESS

CORPORATION OF THE MUNICIPALITY OF CALVIN



BY-LAW NO. 2026-

BEING A BY-LAW OUTLINING RECREATIONAL FACILITIES RENTAL AGREEMENTS, RENTAL RULES AND REGULATIONS

WHEREAS, section 10 (1) of the Municipal Act, 2001 c.25 states that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public. 2006, c. 32, Sched. A, s. 8.

AND WHEREAS, the Council of the Corporation of the Municipality of Calvin find it desirable to repeal By-law 2021-028, "Being a By-Law to amend By-Law 2020-020 and By-Law 2020-25- "A Policy Outlining the Terms and Conditions and Fees For the Rental of the Calvin Community Centre and Its Equipment (Commonly known as the Hall Rental and Equipment Use Policy) to remove Pandemic Screening, Contact Tracing and Vaccination Requirements"; for the purpose of removing user fees from the by-law and to update the policies,

AND WHEREAS the Council of the Corporation of the Municipality of Calvin deems it expedient to amend and repeal all resolutions, by-laws, or part of by-laws, which are contrary to or are inconsistent with this by-law,

NOW THEREFORE the Council of the Municipality of Calvin **ENACTS AS FOLLOWS:**

1. That the Recreational Facilities rental agreement shall become part and parcel of this by-law as Schedule "A",
2. That the rental rules and regulations for the Community Centre shall become part and parcel of this by-law as Schedule "B",
3. That the rental rules for Recreational Facilities shall become part and parcel of this by-law,
4. That the user fees, as amended from time to time, will be included in the Fees and Charges By-Law.
5. That all other By-Laws pertaining to the rental of recreational facilities be repealed.

READ AND PASSED this _____ day of _____, 2026.

Mayor

Clerk, CAO

Schedule "A" to By-Law 2026-_____

Municipality of Calvin Recreational Facilities Rental Agreement

Between the Municipality of Calvin and the Applicant(s)

Application Information:

Name (individual/organization) _____

Contact Name _____

Address _____ Postal Code _____

Phone # (____) _____

Will be renting: The Community Centre _____ Ball Diamond _____ Skating Rink _____ Soccer Field _____

Rental Date(s) _____ Arrival Time: _____ Departure Time: _____

Rental Fee \$ _____ Security Deposit Fee \$ _____

Liquor License Approval # _____

Number of people expected _____ Use of the television requested? _____

I/We have read and understand the rules and regulations attached to By-Law #2026-_____ of the Municipality of Calvin pertaining to the rental of Recreational Facilities owned and operated by the Municipality of Calvin. I/We further agree to exercise the utmost care in the use of the facilities and to reimburse the cost of repairing any damage arising from our occupancy that exceeds the deposit. I/We also understand that an additional charge will be applied for not returning the key for the community centre as per the user fee by-law, as amended from time to time. I/We have previewed the facility with Municipal Staff to fully understand the pre-condition of the facility to ensure to return it back to its original condition.

Signature

Print Name

Date

Township Authority Signature

Date

Key Issued (Date)

Schedule "B" to By-Law 2026-_____

Municipality of Calvin Community Centre Rental Rules and Regulations

1. The community centre shall be rented to adult persons, 19 years plus only. The contact person(s) or its named delegate, 19 years of age or over only, shall be in attendance for the duration of the function. The contact person shall be responsible for all aspects of the contractual agreement provided in Schedule "A" to this By-Law.
2. The Applicant will be responsible for ensuring the set up, tear down and cleaning of the community centre and that such occurs during the agreement period.
3. The list of expected clean up tasks is posted in the kitchen area of the community centre.
4. All garbage and recyclables are to be removed from the community centre by the applicant and placed in the bin at the rear of the building.
5. No unauthorized alcohol shall be permitted inside or outside of the community centre.
6. Consumption of alcohol may be permitted provided the user follows the regulations of the Alcohol and Gaming Commission of Ontario, as well as the Municipality of Calvin's Alcohol Policies. A copy of the Special Occasion Permit shall be provided to the Municipal Office a minimum of one business day prior to the event. The Permit must be posted in a conspicuous place in the community centre during the event.
7. All exit doors shall always remain unblocked.
8. No exposed candles may be used.
9. The lessee agrees that use of the community centre for any purpose, including set up and tear down, and clean up beyond the period stated on the application will be subjected to additional rental fees.
10. It is understood that the applicant shall indemnify and hold the Municipality of Calvin harmless from and against all claims or demands with respect to the use of the community centre. The Municipality of Calvin is not responsible for personal injury or damages or for loss of personal items or equipment of the applicant or anyone attending.
11. No smoking or vaping shall be permitted inside of the community centre. As per the Smoke Free Ontario Act, 2017, as amended from time to time, no smoking or vaping within 20 meters of any entrance or exit of the community centre.
12. The community centre is subject to regulations of the Ontario Building Code and Ontario Fire Code for capacity limits. With seating and tables, the maximum capacity shall be 166 people.
13. Keys will be picked up, only on the last business day before the event and returned at the end of the rental period to the lock box, located at the municipal office entrance. This allows time for the community centre to be inspected to determine the return of the deposit.
14. Thumbtacks, tape are not permitted to affix decorations to walls or the ceiling.
15. No camping, or overnight use of the community centre is permitted.
16. The premises shall be vacated by 2:30 a.m.

17. Cancellations with 72 hours notice prior to the event time listed in the application will receive 100% of fees returned. Cancellations with less than 72 hours notice will receive 75% of fees returned. Returned fees shall be by cheque within 30 days.

The Community Centre is owned and operated by the Municipality of Calvin and has been developed to ensure long term enjoyment for all the Municipality and area residents. The deposit and checklist help safeguard the Municipality's ability to maintain a safe and pleasant environment for all.

We ask that you please review this checklist following usage of the Community Centre to ensure all rules and regulations have been complied with. At the termination of the applicant's use the area should be surrendered in the same manner of cleanliness and repair as it was upon commencement of use.

One or more of the violations of the items below will result in the damage deposit not being returned. Additional costs to rectify damages will be invoiced to the applicant at cost for the repairs.

- Floors have been swept
- Kitchen is clean, stoves are shut off, dishwasher is emptied and shut off.
- Dishes and appliances are clean and returned to their original location.
- All running water has been shut off including the washrooms.
- All garbage and recyclables have been placed in the green container behind the Community Centre. The key is behind the fridge in the kitchen.
- Tables and chairs have been cleaned, stacked and returned to the original location.
- Bathrooms are clean and in proper order.
- Decorations have been removed without any marks or damages to the walls or ceilings of the Community Centre.
- All lights have been shut off (including washrooms).
- All doors and windows have been closed, and the Community Centre has been properly secured.
- Ensure that the grounds of the Community Centre are clean of garbage, cigarette butts etc.
- Key has been returned.

Office Use Only:

Municipal staff has inspected the Community Centre and Grounds with the applicant and noted the following deficiencies prior to the rental:

_____ Hall and Municipal Grounds were returned to their original state.

_____ Have not been returned to their original state for the following reasons:

Security Deposit of \$_____ has been issued to the applicant on _____ via cheque
#_____. It was mailed____, hand delivered____ to
(address)_____
or in person to (name)_____.

Schedule "C" to By-Law 2026-_____

Recreational Facilities Rental Rules and Regulations

Ball Diamond/Soccer Field/Skating Rink

1. Recreational facilities shall be rented to adult persons only, 19 years of age and older. The contact person(s) or his/her/their named delegate, 19 years of age or over only, shall be in attendance for the duration of the function. The contact person shall be responsible for all aspects of the contractual agreement provided in Schedule "A" to this By-Law.
2. All garbage and recyclables shall be picked up from the grounds and placed in the bins that are available at each facility.
3. No unauthorized alcohol shall be permitted on Municipal property.
4. All decorations used at an event must be set up and removed from the premises during the rental term identified in the contract.
5. The lessee agrees that any use of the facility for any purpose beyond the period stated in the agreement will be subject to additional rental fees.
6. No smoking or vaping on or in Municipal facilities as per the Ontario Smoke Free Act, 2017, as amended from time to time.
7. Facility lighting, if applicable, will be shut off when leaving the premises.
8. It is understood that the applicant shall indemnify and the Municipality of Calvin harmless from and against all claims or demands with respect to the use of its recreational facilities. The Municipality of Calvin is not responsible for personal injury or damages or for loss of personal items or equipment of the applicant or anyone attending.
9. Any equipment that belongs to the Municipality of Calvin will remain on the property for its intended use, such as but not limited to, baseball bases and goalie nets.
10. No overnight camping is permitted on Municipal property.
11. Motor vehicles are not permitted outside of the parking lots provided by the Municipality.
12. Pets must be leashed and under the control of the owner while on the premises. The pet owner will ensure that they "poop and scoop" any feces that has been left behind by their pet.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-XX

BEING A BY-LAW TO GOVERN THE MANAGEMENT OF WASTE AND RECYCLING UNDER THE JURISDICTION OF THE MUNICIPALITY OF CALVIN

WHEREAS the Municipal Act, S.O. 2001, C.25, section 8 provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance a municipality's ability to respond to municipal issues;

AND WHEREAS Section 74, Section 425(1), Section 426 and Section 429 of the Municipal Act 2001, S.O. 2001, c.25, as amended authorizes that a municipality may, in a by-law prohibiting or regulating any matter passed under the "waste management" sphere or jurisdiction, provide that a Person who contravenes the by-law is guilty of an offence and is liable to a fine;

AND WHEREAS Section 127 of the Municipal Act, S.O. 2001, c.25, as amended from time to time, permits councils of local municipalities to pass by-laws for requiring the owner or occupants of land to clean and clear the land, not including buildings, or to clear refuse or debris from land, not including the buildings, to regulate when and how such matters shall be done, to prohibit the depositing of refuse or debris on land without the consent of the owner or the occupant of the land and to define "refuse";

AND WHEREAS Part V, Section 40 of the Environmental Protection Act, R.S.O. 1990, cE.19, as amended from time to time, states that no person shall deposit or cause, permit or arrange for the deposit of, waste upon, in, into or through any land or land covered by water or in any building that is not a waste disposal site for which an environmental compliance approval or renewable energy approval has been issued or a registration under Part II.2. 2010, c 16, Sched.7, s 2 (30);

AND WHEREAS Section 180 of the Highway Traffic Act R.S.O. 1990, c.H8, s. 180, as amended from time to time, "Every person who throws or deposits or causes to deposit any glass, nails, tacks, or scraps of metal or any rubbish, refuse, waste, or litter upon, along or adjacent to a highway, except in receptacles provided for the purpose, is guilty of the offence of littering a highway";

AND WHEREAS Section 2 (b, h, i, j, k, m, n, and q) of the Resource Recovery and Circular Economy Act, S.O., c 12, Sch 1, as amended from time to time, states "It is in the Provincial interest that Ontario have a system of resource and recovery and waste reduction that aims to, (b) foster the continued growth and development of a circular economy; (h) minimize the need for waste disposal; (i) minimize the environmental impacts that result from resource recovery activities and waste reduction activities, including from waste disposal, (j) provide efficient, effective, convenient and reliable services related to resource recovery and waste reduction, including waste management services; (k) increase the reuse and recycling of waste across all sectors of the economy, (m) promote public education and awareness with respect to resource recovery and waste reduction; (n) promote cooperation and coordination among various persons and entities involved in resource recovery activities and waste reduction activities; (q) do any other related thing that may be prescribed;"

AND WHEREAS the Resource Recovery and Circular Economy Act, S.O., c.12, Sched.1, Part II, "Application for Provincial Interest" section 10 (1)(4) "The following persons and entities shall have regard to the provincial interest described in section 2 when doing the following things: 4. An owner or operator of a waste management system engaging in waste management activities." Furthermore the Resource and Recovery and Circular Economy Act, S.O., c.12, Sched.1, Part II section 16 (5), states that "If, in the Director's opinion, a person or entity described in subsection (2) fails to act in accordance with the person's or entity's obligation under section 12 to ensure that it performs its duties and carries out its activities in a manner that is consistent with all applicable resource recovery and waste reduction policy statements, the Director may do one or both of the following: (1) Require the person or entity to provide information the Director specifies with respect to the person's or entity's efforts to meet the obligation and the reasons for the failure to do so. (2) Require the person or the entity to prepare and submit to the Director a report describing the proposed steps to be taken to meet the obligation and the proposed timelines for doing so;"

AND WHEREAS under the Environmental and Protection Act, R.S.O., 1990 c.E.19, R.R.O. 1990, Regulation 347: General-Waste Management that the rules and regulations are mandated by the Province of Ontario and that all rules and regulations for waste management be followed to prevent unnecessary fines imposed on the Municipality for the mismanagement of waste;

AND WHEREAS effective January 01, 2026th, the Province of Ontario has created a common collection system financed by producers and that O. Reg 391/21: "Blue Box" under the Resource Recovery and Circular Economy Act, S.O., c.12, as amended from time to time, shall have control of what material will be recycled as Blue Box materials;

AND WHEREAS the Corporation of the Municipality of Calvin has entered into an agreement with Circular Materials Ontario, the entity in control of recycling, to become the sub-contractor for the collection of recyclable material;

AND WHEREAS the Municipality of Calvin recognizes the need to protect the environment, extend the useful life of the Municipality's Waste Disposal Site, protect personal property, and to protect the properties of the Municipality from the disposal of waste and promote recycling programs in accordance, with established policies and provincial regulations;

AND WHEREAS the Corporation of the Municipality of Calvin shall adhere to all provincial legislation regarding waste management activities within the boundaries of the Municipality of Calvin, including being the owner and operator of the landfill site located at 111 Adams Road, located on the southeast corner of Concession 3, Lot 21, Parcel 27896, in the Municipality of Calvin;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin hereby enacts as follows:

1.0 DEFINITIONS

1.1 That the following terms are defined for the purpose of this By-Law:

- A) "Assessment Roll" means a public record containing the information about property and individual pieces of land within the taxing jurisdiction of an assessing unit.
- B) "Attendant" means the trained staff who work at the landfill site, and may be employees of the municipality, or an employee of a contractor of which has been contracted by the municipality.
- C) "Blue Box Recyclables" means divertible material which the province has included in a recovery program, amended from time to time.
- D) "Burn Pile" means an area at the landfill for the disposal of clean burnable materials such as paint free wood products, leaves and brush.
- E) "Clean Up Costs" means any reasonable expense incurred by the Municipality or the contractor required to restore a particular location to its usual state of repair or cleanliness because of an offence of this By-Law.
- F) "Clean Up Load" means a clean up load for the purpose of spring cleaning, moving from a home as an example. Clean Up Loads shall not contain construction materials, divertible materials, furniture and mattresses.
- G) "Construction Waste" non-divertible material such as shingles, windows and dry wall disposed of through the renovation or construction of a building and have not been designated as recoverable by the Province of Ontario and are subject to a tipping fee.
- H) "Contractor" means any individual, firm, corporation and the employees of any such individual, firm or corporation with the Municipality that has entered into an agreement with the Municipality for the purpose of waste management activities.
- I) "Contractor Permit" means a permit which allows contractors to use the landfill on behalf of a resident for the sole purpose of disposal on the behalf of that resident.

- J) **“Council”** means the council of the Corporation of the Municipality of Calvin.
- K) **“Dwelling”** means a place of residence as defined in the Municipality of Calvin’s Zoning By-Law as amended from time to time.
- L) **“Electrical and Electronic Equipment”** means any material designated by the Province of Ontario included in Ontario Regulation 522/20; Electrical and Electronic Equipment, under Resource Recovery and Circular Economy Act, S.O., c.12, which is operated under the Electronic Products Recycling Association (EPRA).
- M) **“Furniture”** means sofas, couches, ottomans, tables, chairs etc. Furniture not in a recovery program by the Province of Ontario, items not in a recovery program are subject to “tipping fees.”
- N) **“Garbage”** means any solid waste other than waste that is included in a recovery program.
- O) **“Hazardous Waste”** means any material which is governed by Regulation 347: General Waste, as amended from time to time by the Province of Ontario. The Municipality of Calvin participates in a Hazardous Waste program with the City of North Bay.
- P) **“Illegal Dumping”** means the disposing of waste, refuse and or garbage in non-designated areas, such as public spaces such as ditches, parks and municipally owned property. Also includes the illegal dumping of waste, refuse and or garbage on private property within the jurisdiction of the Municipality of Calvin.
- Q) **“Industrial, Commercial, Institutional”** also known as (IC&I) as defined by the Resource Recovery and Circular Economy Act, S.O., c.12 as amended from time to time; for example, factories, restaurants, stores, churches, non-for-profit, government buildings.
- R) **“Litter”** means a disorderly accumulation of objects left lying in an open areas or public space.
- S) **“Liquor/Alcohol Containers”** means a container that held alcohol beverages and is part of a supplemental collection system, bottle return system.
- T) **“Manager”** means the manager of Public Works or designate.
- U) **“Metal and Appliances”** means any material which the Municipality or Province of Ontario has included in a recovery or disposal program.
- V) **“Municipality”** means the Corporation of the Municipality of Calvin.
- W) **“Non-Divertible Materials”** means materials that are not covered under a recovery program. For example, food soiled foils, diapers, furniture, construction materials. These materials may be amended as Ontario moves to a Resource Recovery and Circular Economy.
- X) **“Officer”** means a Municipal By-Law Enforcement Officer, authorized to enforce the provisions of this By-Law.
- Y) **“Owner”** means a Person who is shown as the assessed owner of the real property on a current assessment roll for the Municipality, or a Person who, for the time being is managing or receiving the rent of the land of premises, whether on their own account or as an agent or trustee for any other Person.
- Z) **“Person”** means a natural Person or corporation and includes:
 - i) Every general partner in a firm, partnership, or joint venture.
 - ii) The employer of any Person who does something at the direction of the employer.

- iii) The parent or guardian of any Person under the age of eighteen (18) years who resides in the parent's or guardian's household and does something at the direction of the parent or guardian.
- AA) **"Private Property"** means any land or building that is privately owned and is not owned or leased by the Municipality, a local board, or the Crown in Right of Ontario, or the Crown in right of Canada.
- BB) **"Prohibited Substance"** means anything which is not permitted to be disposed of at the Landfill and includes each substance and material list within this By-Law.
- CC) **"Province"** means the Province of Ontario, including the Ministry of Environment, Conservation and Parks or any other ministry.
- DD) **"Provincial Parks"** means parks or public spaces that are owned and operated by a ministry within the Province of Ontario. For Example, Samuel Champlain Park, Eau Claire Gorge.
- EE) **"Public Property"** means any land or building that is owned or leased by the Municipality, Local Board, the Crown in Right of Ontario and the Crown in Right of Canada.
- FF) **"Refuse"** means Waste and or Garbage.
- GG) **"Resident"** means a property owner that pays taxes to the Municipality of Calvin.
- HH) **"Special Waste"** means anything discarded which the Municipality or Province of Ontario has included in a recovery program or disposal program as amended from time to time. For example, electronics, metal, tires, batteries, hazardous waste.
- II) **"Unorganized Township"** means the Township of Lauder or any other Township which is not incorporated.
- JJ) **"Waste"** means anything discarded from any other source for management by the Municipality.
- KK) **"Waste Disposal Facility"** means the landfill site or the "dump" which is real property owned and operated by the Municipality of Calvin.
- LL) **"Yard Waste"** means any material that is organic in nature, for example leaves and brush.

2.0 Waste Disposal Site:

- 2.1 That the Municipality of Calvin shall operate a Waste Disposal Site on a designated property owned by the Municipality of Calvin.
 - a) Landfill Site located on the Southeast section portion of Concession 3, Lot 21, Parcel 27896, in the Municipality of Calvin known as 111 Adams Road.
- 2.2 That the use of the Waste Disposal Site for the disposal of waste is a service which will normally be extended to all Owners in the Municipality of Calvin and such Owners and such Persons from whom the Council may by contract agree to accept Waste.
- 2.3 That the Municipality of Calvin shall set the hours of operation of the Waste Disposal Site as established and set out as a Schedule to this By-Law.
- 2.4 That the Municipality of Calvin shall set fees for the disposal of Waste at the Landfill Site under a separate By-Law.

- 2.5 That the Municipality may appoint such employees, Contractors, or designated volunteers to enforce the By-Law at the Landfill Site as it deems necessary.
- 3.0 Rules and Regulations:**
- 3.1 That recycling is mandatory, and that a Person must sort Blue Box and other Divertible Materials into either their proper containers or designated areas within the Waste Disposal Site.
- 3.2 That Garbage will be disposed of in a clear or transparent bag where contents are visible to Attendants.
- 3.3 That Blue Box recyclables should be disposed of at the Waste Disposal Site. If bags are used out of convenience, Blue Box Recyclables must be in a clear or transparent bag where contents are visible to the Attendants.
- 3.4 That a Resident acting with the knowledge or consent of such Person can dispose of at no cost:
- a) That the Municipality will indicate the bag limit and that extra bags needed beyond the limit set in this By-Law will be charged for as per the Schedule in this By-Law:
 - i. The maximum weight of a bag of Garbage is 22 kg. (50 lbs.);
 - ii. The maximum allowable size of a bag of Garbage in a clear bag is 79cm (31 inches) wide and 107 cm. (42 inches) tall
 - b) Unlimited Blue Box recyclables sorted into containers, and all other Special Waste may also be disposed of at no cost.
- 3.5 That fees will be applied to:
- a) Garbage in opaque (non-transparent) bags;
 - b) Garbage that is loose;
 - c) Blue Box recyclables that are not sorted into the appropriate containers;
 - d) Blue Box recyclables that contain household Garbage;
 - e) Garbage containing Blue Box recyclables;
 - f) Disposal of bags exceeding the allowable bags of Garbage per year;
 - g) Other types of waste including Furniture, Construction, Demolition Waste, Appliances, and any other Waste that the Municipality deems to have a tipping fee for;
 - h) Provincial Parks, Industrial, Commercial entities for the purpose of use of the landfill where agreements exist;
 - i) Use of the landfill for the Unorganized Township of Lauder residents.
- 3.6 That a valid proof of residency may be required for use of the Waste Disposal Site. Contractors dumping at the Landfill Site shall provide a permit for the use of the Landfill Site on behalf of the resident.
- 3.7 That all Persons using the landfill, shall report to the Attendant what they are disposing of, and the Attendant shall have the right to inspect the material entering the Property to direct the placement of materials entering the Landfill site.
- 3.8 That Attendants have the authority to inspect all Waste entering the Landfill Site.
- 3.9 That all Persons ensure that relevant disposal fees/tipping fees as set by the Municipality are paid in full prior to disposal, unless an arrangement has been made with the Municipality previous to the disposal of materials. The only method of payment is cash.
- Credit accounts will only be applicable to Industrial, Commercial and Institutional entities and fees shall be paid within thirty (30) days and the outstanding invoice shall have applicable administrative fees added as per the fees and charges By-Law as amended from time to time.
- 3.10 That the following health and safety restrictions apply at the Landfill Site:

- a) That no Person shall enter the Landfill Site except in a motorized vehicle.
 - b) That all Persons shall ensure that the motor vehicle load is fully covered and/or secured and the vehicle is not overloaded.
 - c) That all Persons shall bring the motor vehicle to a complete stop and await the direction of the Attendant before entering the Landfill Site.
 - d) That no Person, while at the Landfill Site, shall operate a motor vehicle or do anything without exercising the due care and attention or in a manner that causes or is likely to cause injury or harm to any Person or damage to any Property.
 - e) That all Persons shall at all times obey the directions of Municipal staff and Attendants.
 - f) That all Persons shall at all times obey a speed limit of 10km/h while at the Landfill Site.
 - g) That all Persons shall enter and exit the Landfill Site by the designated access and exit routes.
 - h) That all Persons unload Waste in a safe manner and use extreme caution while unloading.
 - i) That all Persons ensure that all children under the age of 12 always remain inside the vehicle.
 - j) That all Persons always ensure that minors aged 12 to 17 act responsibly when outside of the vehicle.
 - k) That all Persons ensure that animals always remain inside the motor vehicle.
 - l) That all Persons acknowledge and accept that any Person entering the Landfill Site does so at its own risk. The Person or Owner of any vehicle brought upon the Landfill Site agrees to save the Municipality, its Contractors, agents and employees, harmless from any damages or claims whatsoever, arising from such Person's negligence or failure to comply with their responsibilities in this By-Law, or otherwise.
 - m) That all Persons shall conform strictly to all legislative requirements including, the Environmental Protection Act, the Occupational Health and Safety Act R.S.O. 1990, Ch.01, and any other relevant successor legislation, any relevant regulations there under, any relevant Environmental Compliance Approval and any relevant By-Laws, procedures and policies.
- 4.11 That no Person, while at the Landfill Site, shall:
- a) Indulge in any riotous, violent, threatening or illegal conduct or use profane or abusive language.
 - b) Create nuisance or in any way interfere with the use of the Landfill Site by any other Person.
 - c) That all Persons shall adhere to the Municipality of Clavin's "Expected Code of Conduct" By-Law as amended from time to time.
 - c) Deface, destroy, or alter any signs, gates, fencing, equipment or facilities at the Landfill Site.
- 4.12 Any Person deemed by Attendants to be engaging in behavior outlined above may be refused service and/or requested to leave the Landfill Site with their Waste.
- 4.13 That the following Waste, sorting and disposal restrictions apply at the Landfill Site:
- a) That no Person shall dispose or allow to be disposed Waste except in bins or disposal areas for such purposes.
 - b) That a Person shall separate each type of Waste and dispose of it in areas designated for such Waste.
 - c) That no Person shall dispose of Hazardous Waste at the Landfill Site and that all Hazardous Waste be taken to the North Bay Hazardous Waste Site located at 112 Patton Street, North Bay, Ontario.

- d) That no Person shall dispose of Waste generated outside of the boundaries of the Municipality of Calvin, unless otherwise determined by the Council.
- e) That no Person shall dispose of Prohibited Substances.
- f) That no Person shall bring any item into the Landfill Site in a concealed packaged manner as to not be able to distinguish what type of Waste is being disposed of.
- g) That the Municipality shall not be obligated to accept Waste that is not disposed of in accordance with this By-Law. If the Municipality inadvertently accepts Waste that is not disposed of in accordance with this By-Law, said actions by the Municipality shall not be construed as a waiver of requirements of this By-Law.
- h) That no Person shall dispose of animal Waste unless it is placed inside a separate, sealed, leak proof bag placed inside of a clear bag of Garbage. Agricultural animal Waste is not accepted.
- i) That no Person shall dispose of sharp items such as knives or glass shards resulting from broken mirrors, dishes, picture frames or other household glass, unless placed in a separate sturdy, walled container secured to remain closed, placed in a clear bag of Garbage.
- j) That all Waste disposed of shall become the property of the Municipality of Calvin and may be recycled, reclaimed, recovered, salvaged, disposed of and otherwise dealt with as the Municipality deems fit.

5.0 Scavenging:

- 5.1 That no Person shall scavenge, interfere with pick over, disturb, remove or scatter Waste at the Landfill Site unless the Waste has been designated for re-use by the Municipality and the Person has received permission from the Attendant or their designate. Scavenging under the Environmental Protection Act, O. Reg 232/98: Landfill Sites, section 23 states that “The Owner or Operator will ensure that there is no scavenging at the Landfill Site.”
- 5.2 “Calvin Mall” is for the purpose of a re-use site and the Attendant or designate will determine what can be placed there. Items that require a tipping fee shall be required to pay the fee prior to the placement of the item. Items are not to be placed at the Calvin Mall for the purpose of avoiding fees.

6.0 Trespassing:

- 6.1 Entry outside of the hours of the Landfill Site without the accompaniment of a Municipal Employee will result in trespass and is an offence.

7.0 Litter Bins and Recycling Bins in Public Spaces:

- 7.1 That the Municipality may provide Litter and Recycling Bins in public spaces such as boat launches, parks, business improvement areas, beaches and boat launches managed by the Municipality for the collection of Garbage and Recycling.
- 7.2 That no Person shall place Residential, Industrial, Institutional or Commercial Waste generated from Private Property in a Litter Bin or Recycling Bin managed by the Municipality.
- 7.3 That no Person shall place Prohibited Substances in a Litter or Recycling bin provided by the Municipality.

8.0 Special Events on Municipal Property:

- 8.1 That every organizer of a special event to be held in or on Municipal Property that is not an event hosted directly by the Municipality shall:
 - a) Recycle.
 - b) Comply with all requirements of this By-Law.

9.0 Multi-Residential/Rentals with Tenants:

- 9.1 That every Owner of a Multi-Residential property shall ensure that each dwelling or tenant has adequate and equitable access to Waste disposal programs including Blue Box Recyclables and Garbage disposal.
- 9.2 That every Owner of a Multi-Residential or rental Property shall promote Recycling and encourage Blue Box Recycling.
- 10.0 Illegal Dumping:**
- 10.1 That no Person shall dump, drop, sweep, throw, cast or otherwise dispose of; or permit their Contractor, agent, employee, child under their care or control to dump, drop, sweep, throw, cast or otherwise dispose of; or permit a vehicle owned by an Owner to be used by any Person for the purpose of dumping, dropping, sweeping, throwing, casting or otherwise disposing of any Waste whatsoever on it or in;
- a) Any road or highway as defined by the Highway Traffic Act including both traveled and untraveled portions thereof;
 - b) Public Property;
 - c) At the entrance or perimeter of the Landfill Site.
- 10.2 That a Person shall permit Waste at any time in the care and control of that Person to be dumped, dropped, swept, thrown, coast or otherwise disposed of by any Person in contravention of this By-Law.
- 10.3 For the purposes of identifying the owner of the Waste, care and control shall be determined but is not restricted to the following:
- a) Mail and other paper products bearing the name, address or other identifying characteristics typically associated with that Person;
 - b) Waste that can on a balance of probabilities be shown to have been purchased by that Person;
 - c) Waste that can on a balance of probabilities be shown to have originated from property with respect of which a Person is considered the Owner/tenant and during the time the Person was considered the Owner/tenant;
 - d) Waste that can on a balance or probabilities be shown to have been transported in a motor vehicle owner or under the care and control of the Person.
- 11.0 Authority of the Director/Manager:**
- 11.1 That in accordance with the policies and By-Laws of the Municipality, the Director/Manager or designate shall have the authority to:
- a) Operate and administer the Municipality's Waste management services in accordance with this By-Law;
 - b) Determine the nature of Waste management services subject to the approval of the Council, in accordance with this By-Law;
 - c) Ensure adherence to all legislation pertaining to the management of Waste and the management of a Landfill Site, including Provincial Policies and targets for the purpose of Waste diversion;
 - d) Suspend, discontinue, or revoke Waste management services to any Person who is in violation of this By-Law;
 - e) Suspend Waste Management services in all or part in the event of inclement weather or other conditions that renders the provision of Waste management services unsafe or otherwise undeliverable;
 - f) From time to time review the By-Law and its schedules to add or delete or change terms described in this By-Law;
 - g) Waive strict compliance with any provision of this By-Law.

12.0 Offences:

- 12.1 An offence shall be when any Person who:
- a) Maliciously, willfully or negligently tampers with any facility, structure or equipment used for the management of Waste under this By-Law;
 - b) Is guilty of an offence that shall be liable to a fine in accordance with the provisions of the Provincial Offences Act R.S.O. 1990, c.P33 and to any other applicable penalty.
- 12.2 That an offence shall be deemed to occur on each day for which a contravention of this By-Law occurs or continues.
- 12.3 That if an offence in the physical presence of an Attendant; the Attendant may;
- a) Direct a Person to stop doing something or change the way in which they are doing it;
 - b) Direct a Person to take any action necessary to remedy the contravention of this By-Law to prevent re-occurrence of the contravention;
 - c) Direct a Person to leave the Landfill Site with their Waste;
 - d) Alert and provide information to the Director/Manager and provide a report to expel the Landfill Site privileges of the Person to contravention of this By-Law;
- 12.4 That if the Director or their designate or a By-Law Officer believes or finds that a Person is contravening, or has contravened the By-Law, the Director or designate or a by-law Officer may require a Person responsible for the contravention to remedy the contravention.
- 12.5 Where the Person responsible has not remedied the contravention, the Municipality will remedy the contravention and all costs incurred by the Municipality shall be the responsibility of the Person responsible for the contravention.
- 12.6 All expenses incurred by the Municipality in connection with the enforcement of this By-Law shall be invoiced and paid and are subject to the Municipality's collection fees and processes which may be amended from time to time. Expenses incurred by the Municipality shall include the actual cost of labour, equipment and administrative fees.

13.0 Enforcement and Administration:

- 13.1 This By-Law will be administered by Landfill Attendants and the Public Works Superintendent or designate.
- 13.2 This By-Law shall be enforced by a by-law Officer or Public Works Superintendent or their designates.
- 13.3 That no Person shall hinder or obstruct, a municipal employee exercising a power or performing a duty under this By-Law.

14.0 Short Title:

- 14.1 That this By-Law will be referred to as the "Waste Management By-Law"

15.0 Interpretation:

- 15.1 That the provisions of this By-Law shall not relieve any Person from compliance with any provisions of this By-Law, or any other Municipal By-Law.
- 15.2 That in the event that any of the provisions contained in this By-Law are determined invalid, unlawful or unenforceable to any extent, such provision shall be severed from the remaining provision which shall continue to be fully valid permitted by law.
- 15.3 That the numbers and headings are inserted for convenience of reference only and are not to be considered when interpreting this By-Law.
- 15.4 That the words "include" and "Including" are not to be read as limiting the meaning of a word or term to the purpose of descriptions that follow.
- 15.5 That wherever this By-Law refers to a user, Owner or thing reference to gender or the gender neutral, the intention is to read the By-Law with the gender applicable to the circumstances.

16.0 Severability:

16.1 That if a court or tribunal of competent jurisdiction declares any portion of this By-Law illegal or unenforceable, that portion of this By-Law shall be considered to be severed from the balance of the By-Law, which shall operate in full force.

17.0 Schedules:

17.1 Schedules to this By-Law form an integral part of this By-Law:

Schedule "A"- Contractor Permit

Schedule "B"- Map of Landfill

Schedule "C"- Daily Landfill Report

Schedule "D"- Landfill Hours

Schedule "E"- Divertible Materials Information

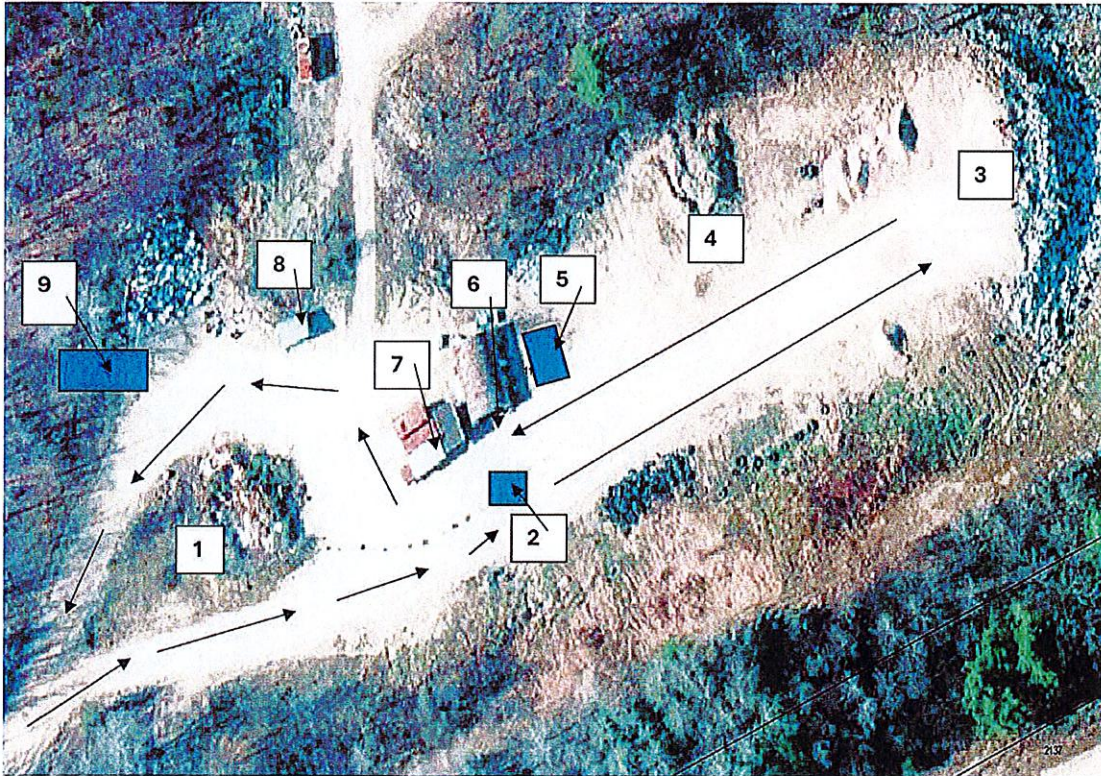
Schedule "F"- Implementation Plan for Clear/Transparent Bags for Household Garbage

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-XX

SCHEDULE "B"

Map of Landfill



1. Clean Wood/Brush Pile
2. Landfill Attendant Reporting
3. Landfill face- household garbage
4. Tires
5. Electronics, Batteries and Light Bulbs
6. Commercial Recycling
7. Residential Recycling
8. Calvin Mall
9. Scrap Metal

Traffic is one way only. All traffic must stop at the Landfill Attendants station for inspection, and direction for the placement of materials.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-XX

SCHEDULE "C"

Daily Landfill Report

Date: _____

Landfill Attendant: _____ **Recycling Attendant:** _____

Housekeeping:

Task	N/A	Yes	No
Proper PPE Worn?			
Garbage picked up on road into landfill?			
All loads have been inspected?			
Landfill Attendant Station Clean?			
Office clean?			
Shoveling and Sanding completed?			
All cash and tablet removed from property at end of shift?			
Recycling areas clean and free of debris?			
Bins and buildings have been secured at the end of the shift?			

Cash Box/Reporting:

Float	\$30.00
Total Tipping Fees Collected	
Do you require change?	
Supervisor's sign off on cash received.	

Visitor Usage:

How many motorized vehicles have entered the landfill?	
How many motorized vehicles in recycling?	

Supplies needed:

Incidents to report?

Environmental Protection Act, O. Reg. 232/98 Landfill Sites, Section 20 "The owner and the operator of a landfilling site shall ensure that daily records of site operations are made during the operation of the site and that the records are retained for at least two years after they are made".

Signature of Landfill Attendant

Signature of Recycling Attendant

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-XX

SCHEDULE "D"

Landfill Hours

Summer hours: April 1 to September 30

Tuesday: 1 pm to 6 pm

Saturday: 10 am to 3 pm

Winter hours: October 1 to March 30

Tuesday: 1 pm to 4 pm

Saturday: 10 am to 3 pm

The landfill will be closed on statutory holidays as per the Collective Agreement, unless otherwise permitted by a resolution of the Council of the Municipality of Calvin.

Inclement weather may also cause the landfill to be closed unexpectedly. The public will be informed by the website, social media and a sign posted at the gate of the landfill.

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BY-LAW NO. 2025-XX

SCHEDULE "E"

Divertible Materials

Divertible materials refer to discarded materials that can be processed for disposition other than disposal by landfill. The Province of Ontario provides stewardships for the purpose of diversion from landfills. The stewardships are funded through the provincial government and are free of charge when using. Other services are offered by the Municipality. The following briefly describe the different materials that are available for diversion.

1. **Blue Box Materials**

Circular Materials Ontario manages blue box materials for the Province of Ontario. They also mandate what can and cannot be recycled.

www.circularmaterials.ca/resident-provinces/ontario/

2. **Electronics, Batteries and Light Bulbs.**

www.recyclemyelectronics.ca

Diversion of these items is provided through the Electronic Products Recycling Association (EPRA)

3. **Tires**

Tires on or off rims are managed under the Resource Recovery and Circular Economy Act, 2016 O. Reg. 225/18 Tires. Tires may be dropped off free of charge.

4. **Scrap Metal**

This is a service offered by the Municipality free of charge. No refrigerators, air conditioners or the like can be placed here without being tagged or free of freon.

5. **Brush and Clean Wood**

This is a service offered by the Municipality free of charge. This area is for the placement of clean brush and clean wood only. No furniture, no painted wood, no treated wood, no cupboards etc. This area of material is burnt under supervision of municipal staff. No waste is to be burnt within the brush pile. Environmental Protection Act, Landfilling Sites, O. Reg 232/98, section 22 (1) "The owner and the operator of a landfilling site shall ensure that no municipal waste is burned at the site as part of the landfilling operation".

6. **Hazardous Waste**

The Municipality of Calvin in conjunction with the City of North Bay provides a hazardous waste depot. The Municipality of Calvin's landfill does not have the permissions to have hazardous waste placed inside of the Landfill. This is a free service for all residents of the Municipality of Calvin. The Municipality pays the City of North Bay to be able to participate in the hazardous waste program offered at 112 Patton Street, North Bay, Ontario.

[Household Hazardous Waste | City of North Bay](#)

7. **"Calvin Mall"**

This is a service offered by the Municipality. This area is for the placement of gently used items for re-use. No soft furniture or mattresses are to be placed at the mall. The Landfill Attendant after inspection, will direct the resident after inspection if the items are suitable for placement at the "mall".

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-XX

SCHEDULE "F"

Implementation Plan for Clear/Transparent Bags for Household Garbage

1. Promotion and Education period begins June 01, 2026_ Information is to be placed in the June Newsletter, Municipal Information Board at the landfill, Social Media as well as material for hand out at the landfill.
2. Through inspections by Landfill staff continued education of what can be recycled or diverted.
3. August 01, 2026, offer 5 clear bags to those who are continuing to use dark bags as a means of continuing promotion and education.
4. Place information in the next quarterly newsletter.
5. Continue to educate using handing clear bags, recyclable materials provided by Circular Materials Ontario.
6. November 01st, 2026 full implementation for the use of clear/transparent bags provided for in this By-Law.

SMALL CHANGE CLEAR BENEFIT



CLEAR BAG BASICS

Using clear bags for garbage helps residents sort waste properly and keeps hazardous materials out of the landfill. Clear bags make it easier to identify items that should be recycled or taken to the proper disposal area to prevent items from being thrown into the garbage.

Sort better. Waste Less.

Protect our landfill.

Your Privacy Matters

If needed, personal items can be placed in a small privacy bag inside the clear garbage bag. Clear bag programs are meant to encourage proper sorting, not to invade privacy.

Benefits of Clear Bags

- ⇒ **Improves recycling:** Clear bags help keep recyclable materials out of the garbage and support better waste sorting.
- ⇒ **Extends landfill life:** Our landfill has 22 years left until it is at full capacity. Less garbage going into the landfill means more space is preserved for the future.
- ⇒ **Increases safety:** Landfill attendants can more easily spot sharp or hazardous items.
- ⇒ **Keeps harmful items out of the regular garbage:** Batteries, paint, chemicals and other hazardous materials can be identified and redirected for proper disposal.
- ⇒ **Supports lower waste management costs:** Better diversion can help reduce disposal pressure and improves program efficiency.

**Clear Bags Are
Coming...
November 1st
2026**

Beginning November 01, 2026, clear bags will be mandatory for household garbage. This soft launch allows time for our residents to use up any opaque/dark garbage bags that they may have and to start purchasing clear or transparent bags.

For more information on our waste diversion programs please visit :

www.clavintownship.ca

www.circularmaterials.ca





By-Law No. 2026-xx

Being a By-Law to amend By-Law 2026-11 -Fees and Charges for the Municipality of Calvin

WHEREAS section 391(1) of the Municipal Act S.O. 2001, c.25 as amended, without limiting Sections 9, 10 and 11 authorizes municipalities to impose fees or charges on persons, for services or activities provided or done by or on behalf of the municipality, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 398 (2) of the Municipal Act, S.O. 2001, c.25, as amended, provides for addition of fees and charges imposed by the municipality or local board, respectively, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes; any property for which all the owners are responsible for paying the fees and charges;

AND WHEREAS Section 69 (1) of the Planning Act, R.S.O. 1990, c.13 provides that the Council of a municipality may by by-law establish a tariff of fees for the processing of applications made in respect of planning matters, which tariffs shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the Council of the municipality;

AND WHEREAS Section 7 (1) of the Building Code Act, S.O. 1992, c. 23 as amended, provides that the Council of a municipality may pass by-laws requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof, providing for refunds of fees and under such circumstances as are prescribed;

AND WHEREAS Section 27 (1) of the Cemeteries Act (Revised), R.S.O. 1990, c.4 s. 2(1), provides every owner shall file with the Registrar a price list of all interment rights and cemetery services and supplies that may be sold and all charges that may be made by that owner;

AND WHEREAS the Council of the Corporation of the Municipality of Calvin is desirous of establishing user fees and charges to recover some of the costs for services and rents provided by the Corporation;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That the user fees, charges and rents as specified in the following schedules to this By-Law be charged by the Corporation of the Municipality of Calvin for those services and activities provided by the Corporation, for costs payable by its services and or activities provided or done by or on behalf of any municipality or any local board; and for the use of property owned or under the control of the Corporation.
2. All fees and charges set out in this By-Law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by the appropriate municipal official.



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

3. In the event any fee imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the tax roll for any real property in the municipality, the owner of which is responsible for paying the charge and shall be collected in a manner as municipal taxes.
4. In default of payment of any charge levied herein, by the required date for the payment thereof, a percentage charge of one and three quarters of a percent (1.75%) is hereby imposed as a penalty for non-payment of such charge thereof, and such penalty shall be added to the charges as aforesaid or any installment or part thereof remaining unpaid on the first day of each calendar month thereafter in which the default continues.
5. Council does hereby delegates to the CAO of the Corporation of the Municipality of Calvin, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of fees and charges.
6. The fees set out in this By-Law shall be reviewed on an annual basis by the CAO and department managers prior to the adoption of the current year's budget.
7. Fees and charges set out herein supersede any fees or charges listed in any other by-laws.
8. All fees and charges listed in the schedules to this By-Law shall include applicable taxes.
9. That the fees and charges set out in the attached schedules are hereby imposed, ratified and become part and parcel of this by-law.
10. Schedules:
 - Schedule "A" Clerk and Corporate Services
 - Schedule "B" Building Inspection Services
 - Schedule "C" Landfill Site Services
 - Schedule "D" Planning Services
 - Schedule "F" Fire Services
 - Schedule "G" Public Works Services
 - Schedule "H" Cemetery Services
 - Schedule "I" Closure and Disposition of Shoreline and Road Allowances
11. That this By-Law shall come into full force on the day of its passing, **May XX, 2026**.

Mayor

CAO



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Schedule "A" By-Law 2026-xx

Clerk and Corporate Services

SERVICE	FEE
Commissioner Of Oath/Witness of Signature	\$20.00
Township Map (24" x 20")	\$10.00
Certificate of Tax Arrears (Tax Certificate)	\$45.00
Photocopies per page one sided black and white	.30
Photocopies per page two sided black and white	.50
Penalty charge for non-payment of current taxes per annum	1.5%
Penalty charge for non-payment of current taxes per month	1.25%
N.S.F. cheques (each)	\$50.00
Freedom of Information Inquiry application	\$5.00
File search for FOI request at 15-minute increments	\$7.50
Film Industry Permit Fee	\$50.00
Tax Sale Registration-1 st Notification Process (plus actual costs)	\$150.00
Tax Sale Registration-Final Notice Process (plus actual costs)	\$200.00
Tax Sale Registration-Public Tender Process (plus actual costs)	\$500.00



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Schedule "B" By-Law 2026-xx

Building Inspection Services

SERVICE	FEE
Building without a permit	\$500.00 for first 50 m ² \$50.00 for additional 10m ² or part thereof
New building (except for accessory)	\$475.00 for the first 50m ² building area \$50.00 for additional 10m ² or part thereof
Addition to buildings (except for accessory)	\$150.00 for first 20m ² and \$50.00 for each additional 10m ² or part thereof.
Accessory Buildings which include garages, storage buildings, barns, porches, balconies, sundecks, solariums etc.	\$105.00 m ² for the first 20m ² \$50.00 for each additional 10m ² or part thereof.
Residential Alterations , repairs to renovations including chimneys, plumbing, windows, doors	\$105.00 flat fee
Demolition Permit	\$80.00 flat fee
Change of Use	\$105.00 flat fee
Moving a Building within or out of the municipality	\$80.00 flat fee
Compliance Letter (site inspection required)	\$80.00 flat fee
Commercial, Industrial and Institutional Alteration, Repairs and Renovations	\$420.00 flat fee
Swimming Pools	\$105.00
Temporary Structures- tents, marquees, stalls, enclosures, stages etc.	\$105.00



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Schedule "C" By-Law 2026-xx

Landfill Site Services

CATEGORY	RESIDENT (each)	LAUDER TOWNSHIP (each)
Shingle Disposal Permit	\$40.00.00 plus tipping fee	\$80.00 plus tipping fee
Household garbage in clear bags	Free Up to 104 Bags per calendar year After 104 bags \$2.00/bag	\$5.00 per bag
Household garbage in opaque (Not clear bags)	\$5.00/bag	\$10.00/bag
After hours opening of landfill during regular working hours	\$80.00 per load	\$160.00 per load
After hours of opening of landfill outside of working hours (evenings, weekends and statutory holidays)	\$100.00 per load	\$200.00 per load
TIPPING FEES CATEGORIES		
Utility Trailer (Single Axle)	\$30.00	\$60.00
Utility Trailer (Tandem Axle)	\$40.00	\$80.00
Pick Up Truck	\$30.00	\$60.00
Single Axle Dump Truck	\$100.00	\$200.00
Tandem Axle Truck	\$125.00	\$250.00
Tri-Axle Truck	\$150.00	\$300.00
Semi-Trailer	\$175.00	\$350.00
Commercial Trailer-Single Axle	\$60.00	\$120.00
Commercial Trailer-Tandem Axle	\$80.00	\$160.00
Roll Off Waste Containers Sorted of Divertible Materials	\$15.00/per yard	\$30.00/pr yard
Unsorted Loads	Additional 25.00/yard	Additional 25.00/yard
Freezers, Fridges, Air Conditioners (Appliances containing Freon/Refrigerant)	\$40.00	\$80.00
Tagged (Free of Freon) Appliances	\$20.00	\$40.00
Furniture/Mattresses/Box Springs	\$20.00	\$40.00
Tires/Electronics/ Metal/Clean Brush/Batteries/Light Bulbs	Free	Free
Boats/RV Trailers	\$10.00/foot	\$20.00/foot



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Schedule "D" By-Law 2026-xx

Planning Services

Service	Fee
Zoning By-Law Amendment	\$1050.00
Minor Variance/Permission	\$520.00
Site Plan Control Agreement	\$1100.00
Removal of Holding Zone	\$275.00
Communications Facility	\$550.00
Pre-Consultation Fee	\$220.00



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Schedule "E" By-Law 2026-XX

Recreational Facilities

Service	Fee
COMMUNITY CENTRE	
4 Hours or More (within a 24 hour period)	\$300.00
Less than 4 hours	\$150.00
Council Endorsed Organizations Delivering On-Going, Year-Round, All Inclusive, Community Based Recreation and Social Programming	As per Council direction by Resolution
Film Industry Rental of Municipal Grounds (Does Not Include Community Centre)	\$1500.00 per day
Damage Deposit	\$200.00- Fully refundable if no damages as assessed by the Municipality OR Actual costs to repair damages will be invoiced to the Applicant
Unreturned Key	\$500.00
RECREATIONAL FACILITIES	
Ball Diamond (Private Events)	\$15.00/hour
Skating Rink (Private Events)	\$15.00/hour
Soccer Field (Private Events)	\$15.00/hour
OTHER RECREATIONAL FEES	
Smith Lake Boat Launch Parking by Permit (Official Plan Easement Reserved Parking)	\$150.00

*All fees including damage deposit and application to be completed to deem the space reserved.

* Cancellations received 3 business days prior to event to receive full refund.

Cancellations received later than 3 business days prior to event will receive 75% refund.



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Schedule "F" By-Law 2025-39

Fire Services

Fire Department fees for false alarms:

Where the Calvin Volunteer Fire Department responds to a false alarm, the following schedule of fees shall be payable to the Corporation of the Municipality by the owner of the property from which the alarm originated. Subsequential false alarms within a 12-month period from the first false alarm:

First False Alarm	Verbal -no charge
Second False Alarm	\$100.00
Third False Alarm	\$200.00
Fourth False Alarm	\$300.00
For each False Alarm beyond the Fourth	\$100.00

The Calvin Volunteer Fire Department shall continue to respond to all alarms and calls for assistance notwithstanding any previous false alarms from a property or non-payment of any fee hereunder.

Non-Resident Vehicle Fires, Extrications of Accidents:

- A) Where the Calvin Fire Department provides an emergency response to a motor vehicle accident, a vehicle fire or to extricate a person or person(s) from a vehicle,
and
- B) Where the call originates within the Calvin Fire Department response area,
and
- C) Where the vehicle is owned by a non-resident.

An invoice shall be sent to the owner of the vehicles insurance provider and a fee for response and/services provided shall be payable to The Corporation of the Municipality of Calvin, based on the current Ministry of Transportation rates. If the incident occurs on Highway 17 or Highway 630 an invoice will be sent to the Ministry of Transportation Partner Portal.

Fire Inspection:

If the Calvin Volunteer Fire Department is requested to perform any fire inspection services for property located within the municipal boundaries of the Corporation of the Municipality of Calvin, there shall be a fee charge of **\$50.00 per inspection** payable to the Municipality of Calvin.

Fire Department Cost Recovery:

When the Calvin Volunteer Fire Department responds to an incident within its response area such as, but not limited to, a rail line fire or vehicle accident/fire, which leads to multi-agency response, all costs for the incident will be the responsibility of the owner of the equipment that caused the fire. An invoice will be sent to the owner of the equipment that caused the fire. An invoice will be sent to the owner of the equipment, payable to The Corporation of the Municipality of Calvin. The



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Fire Chief may require occupancy Owner's, corporations or persons within or outside the municipality to pay costs or fees for fire and emergency response or other administrative services provided to them. Invoicing for response services or recovery of fees will be conducted in accordance with the Ministry of Transportation (MTO) Rates as amended.

If as result of a Fire Department response to a fire or emergency incident, the Fire Chief or his designate determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not normally carried on a fire apparatus or use more materials that are carried on a fire apparatus or use more than carried on a fire apparatus the additional service used in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, control and eliminate an emergency, carry out or prevent damage to equipment owned by or contracted to the Corporation, assist in or otherwise conduct fire cause investigation or determination or otherwise carry out the duties and functions of the Fire Department and/or to generally make "safe" an incident or property, the owner of the property requiring or causing the need for the additional service or expense shall be charged the full costs to provide the additional service including all applicable taxes. Property shall mean personal property and real property.

Fire Response Fees/Recovery of Costs- "Indemnification Technology" Fire Department Incident reporting data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils. Current Ministry of Transportation rates as amended plus any additional costs for each, and every call shall apply.

Special Services

Fees for special services or for any special circumstances shall be considered and negotiated on an individual requirement basis. Such special services or circumstances shall require a request, in writing, received by either the Fire Chief or Mayor and or Council. If applicable, and if approved in principle, a Contract Agreement, outlining the special services or circumstances and the associated agreed upon fees, shall be prepared and adopted by by-law.

Emergency Responses Outside of the Limits of the Municipality

The Fire Department shall not respond to a call with respect to a fire or an emergency incident outside of the municipality except in respect to a fire or an emergency that:

- a) In the opinion of the Fire Chief threatens property in the municipality or property situated outside of the municipality that is owned or occupied by the municipality;
- b) In a municipality with which an agreement has been entered into to provide fire protection services, which may include automatic aid;
- c) On property with respect to which an approval agreement has been entered into with any person or corporation to provide fire protection thereof;



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- d) At the discretion of the Fire Chief or designate, to a municipality that is authorized to participate in any district, county, or regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other reciprocal plan or program;
- e) At the discretion of the Fire Chief to assist other municipal or provincial resources required where a formal agreement may or may not be established.
- f) On those highways that are under the jurisdiction of the Ministry of Transportation or other agency within the district that has a rescue system, or, on property beyond the municipal boundary where the Fire Chief or their designate determines that immediate action is necessary to preserve and to protect life and the correct department is notified where applicable to respond and/or assumes command or establishes alternative measures;
- g) Response due to a request for special assistance as required through a declaration of a provincial or federal emergency and such request has been approved by the Fire Chief.



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Schedule "G" By-Law 2025-39

Public Works Services

SERVICE	Fee
911 signs-supply of post and sign	\$75.00
911 sign-supply and install replacement sign	\$40.00
911 sign -supply and install replacement post	\$40.00
Installation of Entrance by Permit Only (Roads Dept approved culvert; culvert provided by ratepayer)	\$500.00



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Schedule "H" By-Law 2026-XX

Calvin Union Cemetery

License Number 3289839

1. Purchase of Lot and Interment Rights

Lot Type	Section	Size	Interment Rights	Care and Maintenance (BAO Requirement)	HST	Total Signing Price
Single Grave	OLD	4' x 8'	\$330.00	\$290.00	\$80.60	\$700.60
Single Grave	NEW	4' x 9'	\$350.00	\$290.00	\$83.20	\$723.20

2. Purchase of Cremation Lot and Interment Rights

Lot Type	Section	Size	Interment Rights	Care and Maintenance (BAO requirement)	HST	Total Signing Price
Two Urns	CREMATION AREA	2' x 4'	\$150.00	\$175.00	\$42.25	\$367.25

3. Interment Services (Burial Services-Opening and Closing)

Description	Price	HST	Total Price
In-ground burial of adult/child over 3 years	\$595.00	\$77.35	\$672.35
In-ground burial of infant	\$250.00	\$32.50	\$282.50
In-ground burial of cremated remains	\$250.00	\$32.50	\$282.50
Additional charge if using concrete liner, oversized casket/vault	\$200.00	\$26.00	\$226.00
Additional Charges:			
Weekdays after 3:00 p.m. additional charge	\$200.00	\$26.00	\$226.00
Saturday Hours (10:00 a.m. to Noon) additional charge	\$350.00	\$45.50	\$395.50

4. Disinterment Services

Description	Total Price
Disinterment of full casket with metal or concrete vault	\$1000.00
Disinterment of full casket (no vault)/Urn	\$2000.00

5. Other Supplies and Services

Description	Price	HST	Total Price
Transfer of Interment Rights	\$100.00	\$13.00	\$113.00
Monument or Marker Staking Fee	\$45.00	\$5.85	\$50.85



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Schedule "I" By-Law 2025-39

Closure and Disposition of Shoreline and Road Allowances

Application Fee: \$250.00

Fees payable to the Municipal Solicitor:

Deposit for Municipal legal costs associated with the transaction **\$4,000.00**

Actual fees incurred below the deposit will be returned to the ratepayer, OR

Additional actual fees beyond the deposit as invoiced to the ratepayer by the Municipal Solicitor.

Method of Calculating Land Cost:

Land costs shall be calculated on the following basis:

Per Square Meter

The Fee

50 cents per square meter or \$250.00 whichever is greater.